

## Meeting Minutes

October 28 2014

Present: Maziyar, Ramin, Chandan, Shalaleh

### Minutes:

- Chandan purchased coffee social food
  - Ramin to put in financials
- GSS Pub night postponed to next term
- Multidisciplinary coffee social to happen on November 4th
  - Publicise
- MEGA website updated and online
- Beer tasting for students and faculty
  - Chandan to follow up on events in Vancouver
  - Mazi to follow up with Sheldon to see if this is doable
- Alumni Pub night to happen on November 12th
  - Shalaleh is meeting Sarah to get details
  - We must advertise this event
- Mazi reported on the department general meeting, details on GDrive
  - New program for masters students in collaboration with sauder
  - MEng program in clean energy that department is doing
  - 295 female students in the department grad and undergrad next year
  - Master of technology and production in collaboration with Sauder
  - Yuki is on medical leave, to return on December
  - The CEME2020 Lounge is getting renovated
  - Jan is leaving at the end of this semester
  - The structure of Mechanical Engineering office is changing, Heather is in charge
  - Actions to take:
    - Mega wants to visit local companies
      - Vladan Paradenovic and Walter Merida and Peter Cripton to help
    - Mega can help with Mech 550: Steven Rojac
    - Decision was made that two info sessions are going to be held by MEGA in collaboration with Grad for GKE: Mu and Peter to help
      - Mazi to followup on this
- Replace budgeter “Non Academic Seminar Lunches” with one big event with a well known speaker(s)
- Gram offered to do a latex tutorial for grad students
  - To organize early December
  - Mazi to check the date and availability of conference room with Mech office
  - To be in the afternoon 1-2pm
  - To advertise on mid november

